Syracuse Race Weekend



Road Marshal Guide

Thanks:

First and foremost, I would like to extend a thank you to all of the volunteers who have made Syracuse Race Weekend possible. This event brings bike racers from all over North America to Central New York for a weekend of great racing, which wouldn't be possible without the support of the OCC membership and members of the local community.

1. Volunteer Road Marshal General Responsibilities

- a. Please read all of the instructional materials provided and attend the pre-race meetings for any up to date instructions. If you have any questions, please contact the race director or event director.
- b. Please report to your location at the assigned time. If you have any problems, call the race director or event director (numbers provided on the contact sheet).
- c. Always wear your high-visibility safety vest as your outer layer so it is clearly visible.
- d. Park along a side road or beyond your corner at least 200 feet from your intersection. Do not park on the race course or where your vehicle may be a hazard to traffic. If possible, park completely off the road surface. Do not park where your vehicle will impair the vision of any motorist or competitor, or block a traffic sign or access of a nearby resident. Also, do not park where your vehicle will obstruct the emergency lights of any police car that may be stationed at your corner.

2. COURSE MARSHAL ONSITE DUTIES

- a. Your primary responsibility is to send competitors in the right direction through the intersection.
- b. Momentarily hold traffic as the competitors pass.
- c. Some intersections may have two road marshals. The road marshals need to work together to be aware of traffic in each direction to ensure that racers are able to proceed through the intersection safely.
- d. If you are at an intersection where a police officer or fireman is stationed, his/her primary duty is to direct motorists, and you should follow his/her detailed instructions to you. The official will control the intersection and marshals are there to assist them and direct the racers.

3. USE OF FLAGS / ALERTING MOTORISTS:

- a. In general use your flag to alert a motorist to stop, and use your other hand to direct cyclists along the course.
- b. To signal a motorist to stop or hold their position (as cyclists are passing), hold your flag (fully open) perpendicular to an oncoming car at elbow height, while standing in the center of the travel lane facing the vehicle,
- c. Do not wave the flag as this may be confusing,
- d. CAUTION; DO NOT STEP IN FRONT OF A MOTORIST TO TRY TO STOP THEM. Waive at them from afar to stop and then step to the side as they slow down.
- e. In general, it is not necessary to motion the motorist to commence their travel again simply move out of the travel lane to the edge of the road, put the flag to your side (fully closed) and let the motorist move on.
- f. If there are no motorists when racers reach the intersection, you can use the flag to point in the direction that the racers are supposed to go.

4. USE OF RADIOS:

- a. You may be issued a radio if you are assigned to a critical intersection.
- b. Radios are to be used primarily to listen to pace and follow vehicles that are approaching an intersection, and to provide any information when it is requested.
- c. Drivers may identify which group of riders they are with, and approximately how many riders are in the group.
- d. It is not necessary to re-transmit this information to the next marshal they should be able to hear the driver's message as well in most cases.
- e. Please do not engage in any extraneous use of radios, as they are intended primarily as a listening device for marshals.
- f. Radios may be used by marshals to warn pace and follow vehicles if there is an unsafe situation (accident or obstruction) at your intersection.
- g. In the event of a hazardous condition on the road, briefly respond with the pertinent hazard information.
- h. Do not use the radio to summon emergency services to an accident always use a cell phone and dial 911 or alert someone who can.

5. IN THE EVENT OF AN ACCIDENT AT OR NEAR YOUR POST:

- a. Move any bicycles obstructing the roadway.
- b. Enlist the help of others if necessary.
- c. The next wheel/support vehicle will stop to help.
- d. Remember that other competitors may be arriving shortly make sure that someone continues to perform the marshalling duties to prevent any further accidents.
- e. In most instances, the injured competitor will get back on his/her bike and resume the race. If the cyclist is conscious and alert, ask if he/she can remove themselves from the road.
- f. If the cyclist(s) is unable to move on his/her own, or is unconscious, **dial 911 immediately** and advise the dispatcher of the location and nature of the incident.
- g. In the event of an unconscious cyclist, determine if anyone nearby is CPR qualified. If not, the 911 dispatcher will give you instructions.
- h. If CPR is being performed on the competitor by you or someone else, remain on the line with the dispatcher do not hang up continue to give updates on the injured party until medical assistance arrives.
- i. As emergency vehicles arrive, direct them to park off the course if possible.
- Use your radio to contact the next race support vehicle to advise them of the situation if the roadway is obstructed
- k. If there are sufficient personnel at your intersection, have someone move up the road to warn approaching cyclists with a raised flag.

6. IN THE EVENT OF A PROBLEM WITH A MOTORIST (belligerent, drunk, etc.):

- a. Do not provoke the motorist.
- b. Avoid a verbal or physical confrontation.
- c. Make note of the license plate number and state of issue.
- d. Also note the make/model/color of the vehicle, and a physical description of the driver, if possible.
- e. Call 911 immediately and describe the nature of the incident.

7. THE END OF THE RACE:

- a. A final sweep vehicle will follow the last racer on the course to tell you when the event has concluded.
- b. Please return to the event registration area and turn in your gear (radio, vest, flag, etc). The final car may also pick up your gear and any road signs. Note that occasionally the follow vehicle may be delayed.
- c. If for some reason you are not able to drop off your gear, please call the race director after the race to arrange return of the equipment.

8. HOW TO PREPARE PRIOR TO RACE DAY:

- a. Read the provided instructional documents provided to you prior to race day.
- b. Review the area map to understand exactly where your intersection is (this will also be provided to you).
- c. Estimate the best way to travel to your intersection as well as how long it will take to get there.
- d. Charge your cell phone and assemble the supplies you will bring with you the day of the race, so your travel will not be delayed the morning of the race.

9. WHAT TO BRING:

- a. We live in Central New York, where the weather can change at a moments notice.
 - 1. Please review the weather forecast and prepare accordingly,
 - 2. DO NOT assume that the race will be canceled if the forecast calls for rain. Races are canceled only under extreme weather conditions.
- b. Bring a hat, sun block, insect repellent, appropriate clothing
- c. Snack or drink if desired (take note of nearby bathrooms or woods)
- d. Folding Chair (only sit where you can watch stand as racers approach)
- e. Umbrella and Rain Gear depending on forecast
- f. Pen/pencil and paper
- g. Copy of the race map
- h. Fully-charged cell phone (turned on with ringer set to maximum)